

Checklist for Submission of Radiation Oncology Quality Assurance Materials

Patient Initials: _____ Registration #: _____ RT Start Date: _____

Sender's Name: _____ Phone #: _____

Email: _____

Radiation Oncologist: _____ Email: _____

This study requires the use of TRIAD for data submission.

DATE
SUBMITTED

Arm A patients:

The following materials must be submitted at least 3 days prior to the start of radiotherapy for interventional review:

- _____ CAP CT/MR with radiology reports (must be done within 45 days prior to randomization)
- _____ Copy of digital RT Treatment Plan (DicomRT format to include treatment planning CT, structures files, plan and dose files)
- _____ Treatment planning system summary report that includes the MU calcs, beam parameters, calculation algorithm, and volume of interest dose statistics
- _____ RT-1 Dosimetry Summary Form www.qarc.org/forms/IROC_RT-1DosimetrySummaryForm.pdf
- _____ RT prescription
- _____ Operative & pathology reports
- _____ Exam notes

Final Review materials must be submitted within 1 week of the completion of radiation:

- _____ Completed RT Daily Treatment Chart, including prescription, daily and cumulative doses
- _____ RT-2 Total Dose Record www.qarc.org/forms/IROC_RT2RadiotherapyTotalDoseRecord.pdf

Arm B patients:

Final Review materials must be submitted within 1 week of the completion of radiation:

- _____ Copy of digital RT Treatment Plan (DicomRT format to include treatment planning CT, structures files, plan and dose files)
- _____ Treatment planning system summary report that includes the MU calcs, beam parameters, calculation algorithm, and volume of interest dose statistics
- _____ RT-1 Dosimetry Summary Form www.qarc.org/forms/IROC_RT-1DosimetrySummaryForm.pdf
- _____ RT prescription
- _____ RT-2 Total Dose Record www.qarc.org/forms/IROC_RT2RadiotherapyTotalDoseRecord.pdf

Please contact study CRA by email (DataSubmission@qarc.org) or phone: **(401) 753-7600** for clarification as necessary. Thank you for your ongoing co-operation.